

Ordinary Council Meeting 13 December 2023 Attachments

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INFORMATION REPORT November 2023

Development Applications 1 to 30 November 2023

ENQUIRIES

APPLICATION NUMBER	DATE	ZONE	DEVELOPMENT/USE DESCRIPTION
2023 / 00081	7 Nov	Landscape Conservation	Residential
2023 / 00082	7 Nov	Landscape Conservation	Subdivision / Boundary adjustment
2023 / 00083	7 Nov	Village	Commercial
2023 / 00084	7 Nov	Low Density Residential	Sub-division (no. of lots unknown)
2023 / 00085	7 Nov	Landscape Conservation	Vegetation clearance
2023 / 00087	8 Nov	Rural	Planning Scheme Amendment
2023 / 00088	14 Nov	Utilities	Shed
2023 / 00091	22 Nov	Landscape Conservation	Residential and secondary residence
2023 / 00092	22 Nov	Landscape Conservation	Residential
2023 / 00093	27 Nov	Recreation	Shed

EXEMPT / NO PERMIT REQUIRED

APPLICATION NUMBER	DATE	ADDRESS	PID NO	DEVELOPMENT/USE DESCRIPTION	EXP or NPR
2023 / 00090	22 Nov	641 Lackrana Road	6432939	Resource Development	EXP
2023 / 00094	27 Nov	9 Henwood Street	6430255	Easement removal	NPR

ACCEPTED

APPLICATION NUMBER	DATE	ADDRESS	PID NO	DEVELOPMENT/USE DESCRIPTION	D or P*
2023 / 00080	3 Nov	Lot 10 Bluff Road	9385373	Subdivision (4 lots)	D
2023 / 00086	10 Nov	North East River Road	1859992	Shed	D
2022 / 00044	23 Nov	Coast Road	2205333	Rezoning	D
2023 / 00089	29 Nov	9B Patrick Street / 4 Davies Street	6426926 / 3428811	Flinders Arts and Entertainment Centre Extensions	P

APPROVED

APPLICATION NUMBER	DATE	ADDRESS	PID NO	DEVELOPMENT/USE DESCRIPTION	D or P*
2023 / 00071	7 Nov	360 Summers Road	6432963	Residential extensions	P

*the D or P column indicates if an application is Discretionary or Permitted.
Note that only discretionary applications incur an advertising period.

ACTING INFRASTRUCTURE MANAGER'S REPORT
For DECEMBER 2023 Council meeting

The purpose of this report is to provide Councillors with an update on the Infrastructure Department activities and work undertaken during the month of November 2023:

Roads and Drainage	
Gravel Road Pothole Repairs	<ul style="list-style-type: none"> - Reedy Lagoon Rd - Golden Mile Rd - Lime Pit Rd
Bitumen Road Pothole Repairs	BlackTac <ul style="list-style-type: none"> - Lady Barron Rd - Memana Rd - James St - Lackrana Rd
Gravel Road Resheeting Works	<ul style="list-style-type: none"> - Fairhaven Rd - Summer Camp Rd - Lees Rd
Gravel Road Rip and Reform Works	Nil
Maintenance Grading	<ul style="list-style-type: none"> - Canns Hill pit Rd - Thule Rd (East) - Lady Barron Cemetery Rd - Lees Rd
Bitumen Road Reseal Works	Nil
Bitumen Road Patching and Edging	Nil
Drainage	Gunter Street
Vegetation Control	Slashing <ul style="list-style-type: none"> - Whitemark Town Blocks - Lady Barron Fire Tracks - Blue Rocks - Fairhaven Rd - Council blocks at Wallanippi Rd Service Request - Butter Factory Rd Slashed & levelled Service Request - Memana Rd - Trees trimmed / removed Service Request - Fallen tree removal over Palana Beach access
Road Sweeping	Nil
Road Signage Repairs	New signage Whitemark Footpaths (School) (Airport)
Road Construction / Reconstruction	<ul style="list-style-type: none"> - Gunter St, Lady Barron - Access through D Gibbins property to Henderson dam to assist with TasWater cartage operations for Cape Barren Island water supply
Funerals	Pick up Coffins from Bass Strait Freight Funeral duties - Whitemark Funeral duties - Lady Barron

Tas Water	Bluff Rd - Main leak
Lady Barron Transfer Station	Clean up dumped rubbish Pothole repairs Reform & gravel
Town Maintenance	
Parks & Reserves	Mowing <ul style="list-style-type: none"> - Whitemark - Lady Barron - Lady Barron Hall for Remembrance Day - Showgrounds for market Mulching <ul style="list-style-type: none"> - Rose Garden Esplanade Whitemark - Vegetation removal at Art Gallery Lady Barron Tennis Courts - Repaint lines
Footpaths	Marking of traffic islands <ul style="list-style-type: none"> - Whitemark - Lady Barron
Park & Street Furniture	Empty & clean remote bins Empty town bins
Signage	Signage audit (identify replacement) <ul style="list-style-type: none"> - Whitemark township - Lady Barron township
Bluff Track Maintenance	Pruning / trimming
Building Maintenance	Cleaning - Internal <ul style="list-style-type: none"> - Whitemark, Lady Barron and Killiecrankie public toilet - Flinders Arts and Entertainment Centre Whitemark Gym, Lady Barron Hall and Gym, and Emita Showgrounds Hall Cleaning - External <ul style="list-style-type: none"> - Whitemark, Lady Barron and Killiecrankie public toilets - Flinders Arts and Entertainment Centre, Whitemark gym, Lady Barron Hall and gym, and Emita Showgrounds Hall. Emita Hall - Service Request, bee swarm Lady Barron Hall - Service request leaking Air Conditioning Showgrounds - Deliver bins and help set up for market. Office - General Managers desk replacement
Cleaning	<ul style="list-style-type: none"> - Barbeques, tables, and seating. - Whitemark, Emita, and Palana boat ramps. - Paths - Rose Garden - Buildings FAEC
Resource Recovery and Waste Management	
Engagement	Met with Magdalena regarding the community worm farms.

	<ul style="list-style-type: none"> • The modules have been ordered. • The supplier will be providing online training. • Discussed possible locations and requirements. Will be discussing in more detail in the new year. <p>Spoke to representatives from Tas Water and Hydro about the waste needs of these commercial businesses.</p> <p>Spoke with selected local food and catering businesses to assess engagement in trialling food grade cling wrap recycling. Drop off can now be made at the Whitemark Waste Facility.</p> <p>Eastern Line Shipping offered to transport baled aluminium cans to the recycler in Launceston at a reduced fee, as a donation to the Flinders Island District High School.</p>
Facilities	<p>Recyclables and waste from Killiecrankie and Lady Barron were transferred to Whitemark. Putrescible waste was moved and covered. Stockpiles of hard and green waste were pushed up. The baler shed was cleaned out. Cardboard from the supermarket is now being segregated, baled, and used to improve landfilling operations.</p> <p>At Whitemark, the aluminium can storage area had become unmanageable, with the wind blowing full bulk bags and spilling cans. To improve the collection and sorting system, Council staff cleaned up and relocated the stockpile of cans and the sorting table to the concrete slab. A total of 103 bulk bags were moved, which is estimated to be 80 cubic meters of cans that are waiting to be sorted.</p> <p>The skip bins at Lady Barron were repositioned to improve both operational efficiency and user experience. Signage was used to clarify the streams accepted at this facility. To improve segregation efforts, a red trailer was deployed for aluminium cans and a skip bin is now dedicated for cardboard.</p>
Landfill Levy	<p>Landfill leviable waste tonnage:</p> <ul style="list-style-type: none"> • Construction and Demolition 5.95t • Commercial and Industrial 12.49t • General Waste 22.07t • General Waste WTS 72.90t • Cardboard 2.25t • Hard waste 53.76t <p>Landfill Levy - \$3,256.96</p>

Recycling	<p>Sorted aluminium cans were crushed, baled, and wrapped. Five bales (793 Kg) were shipped to Sims Metal. Sims paid Flinders Council \$1133.99 for the aluminium.</p> <p>A further two Cash-4-Cans sorting days were held. Five community members attended the Wednesday event and 10 attended the Saturday event. Another 4 bales were created from these events.</p> <p>We claimed and received \$112.86 for the drums inspected as part of the drumMUSTER clean-up in October.</p> <p>The recycling hub is now serviced once per week. The hub has collected a total of 64.49 kg of eligible products since launching (we have received only 3.7 kg of ineligible products, primarily non-genuine printer cartridges).</p> <p>The top five performing programs were:</p> <ul style="list-style-type: none"> - Battery 22.27 kg - Cartridges 18.22 kg - Nespresso Capsules 7.53 kg - MobileMuster 7.28 kg - Beauty & Skincare 2.29 kg
Strategy	The 2024–2028 strategy was peer reviewed externally by three experts in the field. The completed strategy was presented at the Council workshop. It will be presented to the community for comment in December.
Whitemark Airport	
Airport	<p>Continue with daily runway and security inspections. Finished tarp protector for new tractor when sweeping runways.</p> <p>Received two supplies of JetA1.</p> <p>All staff completed Wildlife Hazard training.</p> <p>Continue to mow Showground areas.</p> <p>Inspected and completed 3 monthly checks to each obstacle light.</p> <p>Mowing all grass areas on the airport.</p> <p>Inducted new Biosecurity officer.</p> <p>Maintenance on airside fence.</p> <p>Weeds Spraying of fence lines.</p> <p>Designed and moved Ground Handling (GA) parking area adjacent to Taxiway Bravo.</p> <p>Fitted new fuel pump on Kubota Mower and flushed all fuel lines.</p> <p>Cleaned up at Noel Bowland's property, after clearing trees scrubs in line with survey requirements for RWY32 take-off.</p> <p>Glenn Test and Tag finished</p>

Quarries	
Quarries	<p><u>Lughrata Quarry</u> – Operational</p> <p><u>Canns Hill Quarry</u> – Operational – Note approx. 4000m³ of road gravel pushed up – re-sheet recommences January 2024 – Test holes completed over remaining surveyed area with nil gravel located.</p> <p><u>Manns Pitt Quarry</u> – Inspections carried out to finalise rehabilitation works – expected to be completed March 2024.</p>
Plant and Machinery	
Fleet	Aging Graders, loader, dozer and waste transfer truck. Plan to re-new waste transfer truck and loader within the current budget. Plan to downsize machinery fleet commencing 2024. For discussion at future Council workshop.
State Government	
Department of State Growth	Meetings held with Sate Growth re contract to manage maintenance of Lady Barron and Palana roads. Working towards contract signing in February 2024.
TasWater	TasWater has been sent the new MOU with Council requiring 2 FTE, 2.5t digger on trailer and training for staff to allow Council to continue TasWater 24/7 emergency callouts.
Other	
Works for the coming month:	
Roads and Drainage	<ul style="list-style-type: none"> • Re-sheet program to recommence in January 2024 • Drainage works to continue Big River Road and at Emita on Port Davies Road
Town Maintenance	<ul style="list-style-type: none"> • Lady Barron - Town Maintenance to receive a shipping container fitted out with gardening equipment including a new Kubota zero turn mower. The shipping container location is to be determined however likely to be at the rear of the Lady Baron Hall.
Resource Recovery & Waste Management	<ul style="list-style-type: none"> • Waste Management Strategy 2024-2028 to be presented to the community for comment. • Site and traffic flow plan for Whitemark Waste Facility to be updated. • Waste to be carted and covered. • Final aluminium can sorting event of the year. • Aluminium cans to be baled, wrapped, and shipped off island. • Litter collection at Whitemark Waste Facility. • Service red trailers at Lady Barron & Killiecrankie Waste Transfer Stations.
Whitemark Airport	<ul style="list-style-type: none"> • Continue Maintenance program

Quarries	• As above
Plant and Machinery	• As above
State Government	• As above
Other works	• As required

The Child and Youth Safe Standards

The Universal Principle: Applies across all 10 Child and Youth Safe Standards.

This means: Organisations must provide an environment that ensures the right to Cultural Safety of Aboriginal or Torres Strait Islander children is respected.



Standard 1: Child safety and wellbeing is embedded in organisational leadership, governance and culture.

This means: All people in the organisation care about children and young people's safety and wellbeing above everything else, and make sure they act that way and lead others to act that way.



Standard 2: Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.

This means: Children and young people are told about their human rights, have a say in decisions and are taken seriously.



Standard 3: Families and communities are informed and involved in promoting child safety and wellbeing.

This means: Families, carers, and communities know about and are involved in the organisation's child safety and wellbeing activities.



Standard 4: Equity is upheld and diverse needs respected in policy and practice.

This means: The rights of every child and young person are being met, and children and young people are treated with dignity, respect and fairness.



Standard 5: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.

This means: People working with children and young people are safe to work with them, and are respectful of them. They are taught how to keep children safe and well.



Standard 6: Processes to respond to complaints and concerns are child focused.

This means: Children, young people, families, carers, staff and volunteers are listened to and can share problems and concerns.



Standard 7: Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.

This means: Staff and volunteers keep learning all the time so they know how to keep children and young people safe and well.



Standard 8: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.

This means: Children and young people are safe in online and physical spaces.



Standard 9: Implementation of the Child and Youth Safe Standards is regularly reviewed and improved.

This means: The organisation keeps reviewing and improving its child safety and wellbeing practices.



Standard 10: Policies and procedures document how the organisation is safe for children and young people.

This means: The organisation writes down how it keeps children and young people safe and well, and makes sure that everyone can see these documents.

Some of these definitions have been rephrased for simplicity. For the original versions, see Schedule 1 of the *Child and Youth Safe Organisations Act 2023*.



Want to find out more? Go to: justice.tas.gov.au/cysof

S-G15 Interim Safeguarding Children and Young People Policy

Purpose	The purpose of the policy is to define Council's commitment to creating and maintaining a Child Safe Organisation. This policy outlines Flinders Council's position and responsibilities toward the safeguarding of children and young people in our physical and online environments.
Department	Community Services
File No.	CDV/0600 Youth
Council Meeting Date	
Minute Number	
Next Review Date	Draft

1. Definitions

The definitions of terms used in this policy are set out below.

<u>Abuse</u>	Abuse is an act, or a failure to act, towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional, sexual abuse, and neglect.
<u>Child / Children / Young Person</u>	Any person under 18 years of age as defined by Children, Young Persons and their Families Act 1997 (TAS).
<u>Child Safe</u>	For this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.
<u>Child Safe Organisation</u>	<p>Defined in the Royal Commission Final Report as an organisation that:</p> <ul style="list-style-type: none"> • creates an environment where children's safety and wellbeing are at the centre of thought, values, and actions, • places emphasis on genuine engagement with and valuing of children and young people, • creates conditions that reduce the likelihood of harm to children and young people, • creates conditions that increase the likelihood of identifying any harm, and • responds to any concerns, disclosures, allegations, or suspicions of harm. <p>Note: in the context of local governments, this would involve referring concerns to an Independent Regulator and in the case of suspected criminal behaviour then to TAS Police to respond as appropriate.</p> <p>Implementation of the Child and Youth Safe Standards (which mirror the National Principles for Child Safe Organisations) give effect to the above.</p>

<u>Child and Youth Safe Standards</u>	Ten standards that specific organisations in Tasmania (including councils) must put into practice in an ongoing and simultaneous manner. These are defined under the legislation and mirror the National Principles for Child Safe Organisations.
<u>Contractor</u>	In the scope of this policy means a person or company used by Council to provide services directly to children and young people, or where the contract's activities will, or are likely to involve contact with children and young people that is a usual part of and more than incidental to, the services.
<u>Council facilities</u>	Properties, buildings, and facilities including parks and sporting facilities owned and managed by Council including those used by the public or available for hire.
<u>Council Staff</u>	Includes Flinders Council employees, volunteers, students on placement, contractors, consultants, elected representatives, and visitors, and anyone else who undertakes work on behalf of the Flinders Council. This is regardless of their work related to children or young people.
<u>Harm</u>	Any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance, or a series or combination of acts, omissions, or circumstances.
<u>Independent Regulator</u>	An independent oversight body that exists to help organisations understand how to comply with Tasmania's Child and Youth Safe Framework, provide guidance and advice, and monitor compliance.
<u>Reportable Conduct Scheme</u>	Requires leaders of specific organisations to notify the Independent Regulator when concerns are raised about conduct related to child abuse.
<u>Safeguarding</u>	Taking the actions necessary to ensure children and young people feel safe and are safe. This also means that if children or young people don't feel safe, steps are taken to restore their safety.
<u>Universal Principle for Aboriginal Cultural Safety</u>	This applies across all 10 Child and Youth Safe Standards and means the right of Aboriginal and Torres Strait Islander children and young people to Cultural Safety must be respected.
<u>Wellbeing</u>	Wellbeing of children and young people includes the care, development, education, health and safety of children and young people.

2. Objective

The Royal Commission into Institutional Responses to Child Sexual Abuse defined a role for Local Government under Recommendation 6.12 which states:

“With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following functions:

- a) developing child safe messages in local government venues, grounds and facilities,
 - b) assisting local institutions to access online child safe resources,
 - c) providing child safety information and support to local institutions on a needs basis,
- and

d) supporting local institutions to work collaboratively with key services to provide child safe approaches that are culturally safe, disability aware and appropriate for children from diverse backgrounds.”

In developing this policy Council has been working with LGAT to understand how to best implement recommendation 6.12 in the context of the legislation and our limited resourcing.

LGAT continues to advocate to the national and state government for more support to local governments (which has yet to be forthcoming). Without additional support, Recommendation 6.12 is not something we can currently fully embrace with our current resourcing.

Flinders Council acknowledges it has a leadership role in our community to support relevant organisations to be child safe and promote child safe practices and will work towards the functions of Recommendation 6.12 where possible.

It is anticipated that over time more resources may be made available to us from the State Government. Council may also decide to put more resources to this on its own accord. This policy should be reviewed and updated accordingly.

3. Scope

3.1. Roles and Responsibilities Across Council

Role	Responsibility
Elected Members	<ul style="list-style-type: none"> • Model a culture of child safety and wellbeing. • Understand and comply with their obligations in relation to child safety and wellbeing. • Participate in training/education to identify, prevent, and report child abuse and harm. • Report any concerns about child safety and wellbeing. • Councillors also have a role in helping to promote the Flinders Council as a Child Safe Organisation and to direct community members to appropriate information and resources.
General Manager	<ul style="list-style-type: none"> • The General Manager is the ‘head of an entity’ under the <i>Child and Youth Safe Organisations Act 2023</i> , and has legal obligations (including timeframes) around sharing of reportable conduct information. This includes reporting to the Independent Regulator any allegations of misconduct involving children and young people by Council staff. • Provide adequate resources and support to enable staff to effectively deliver the Safeguarding Children and Young People Policy. • Be the first point of contact in relation to the reportable conduct scheme and investigations.
Managers and team leaders	<ul style="list-style-type: none"> • Embed a culture of safeguarding children and young people among their team. • Safeguarding children and young people policies and procedures, and other relevant policies are to be implemented within the work areas they are responsible for.

Role	Responsibility
	<ul style="list-style-type: none"> • Provide team members with induction, support, supervision, and access to ongoing professional development around safeguarding children and young people relevant for each team member's role and duties. • Conduct risk assessments, taking reasonable steps to identify any potential risks to the safety and wellbeing of children within the work remit of their team/s and remove or minimise the risks.
<p>Corporate Services Coordinator</p>	<ul style="list-style-type: none"> • All recruitment, selection and on boarding processes must meet the requirements of the Child and Youth Safe Standards. • Appropriate safety and screening checks are to be undertaken prior to engagement and maintained according to Council HR policies. • Induction of new employees should include the provision of the Safeguarding Children and Young People Policy and Procedures and training to support them to understand their roles and responsibilities relating to child safety. • Oversee the implementation of child safety training for new employees and refresher training for all employees on an ongoing basis and keep records of training completed. • Manage disciplinary procedures as they relate to child safety and wellbeing. • Responsible for providing training, capacity building and awareness-raising initiatives to ensure employees are appropriately equipped to recognise, respond to and report child abuse.
<p>Council Staff</p>	<ul style="list-style-type: none"> • Understand and comply with their roles and responsibilities in keeping children safe. • Report any concerns about the safety and wellbeing of a child or young person. • Obtain and maintain a Working with Vulnerable People Check where required. • Participate in training and education in relation to safeguarding children and young people as required. • Provide environments for children and young people where they feel safe, empowered, and can participate. • Behave safely and appropriately with children and young people.
<p>Contract Coordinators</p>	<p>The management of contracts includes, but is not limited to, all agreements, leases, licences, grant recipients, funded partners, and labour hire. Anyone managing these contracts will ensure:</p> <ul style="list-style-type: none"> • All third-party operators are provided with a copy of Council's Child Safety Commitment Statement; and

Role	Responsibility
	<ul style="list-style-type: none"> • Contracts contain the relevant child safe clauses, including the requirement for Working with Vulnerable People checks where relevant; and compliance with the Standards.

3.2. Our Obligations with External Parties

Although Flinders Council is not legally responsible for providing oversight of compliance with child safe practices outside of this organisation, the Council will take any reasonable steps to engage with persons who utilise Flinders Council facilities to operate in alignment with this policy.

4. Policy

4.1. Flinders Council Child Safe Statement of Commitment

- We are committed to the safety and wellbeing of children and young people while enabling their participation as valued members of our community.
- We have zero tolerance to child abuse and harm. Our people are obligated to prioritise the safety of the children they interact with in the performance of their role and to report conduct of concern.
- We recognise the importance of child safety in the provision of quality community services. All children who attend services, programs, events, and community spaces (including online environments) that are delivered, owned, contracted, or managed by Council, have the right to feel safe, be safe, and be heard.
- We recognise our legal and moral responsibilities in keeping children and young people safe and have robust policies and procedures in place to meet this commitment that are aligned with the National Principles for Child Safe Organisations.
- We want children to thrive, be safe, happy, and empowered, and are dedicated to ensuring their views are listened to and respected, and they are given opportunities to contribute to how we plan and deliver our services that affect them.
- We are committed to being a Child Safe Organisation.

4.2. Policy Content

Council is committed to the safety of Children and Young People. We are legally required to comply with the Child and Youth Safe Organisations Framework, which aims to protect children from abuse and harm.

4.2.1. Child Safe Standards

The Tasmanian Child and Youth Safe Standards (the Standards) outline how an organisation can develop a culture with child safety and wellbeing at its centre. The Standards contribute to preventing abuse and harm. They require organisation's to meet a benchmark so that children and young people's rights to safety and wellbeing are respected and upheld.

All 10 Child and Youth Safe Standards must be put into practice in accordance with a Universal principle for Aboriginal Cultural Safety. The Universal Principal says organisations must provide an environment that ensures that the right to Cultural Safety of Aboriginal and Torres Strait Islander children is respected.

Tasmania's 10 Child and Youth Safe Standards mirror the National Principles for Child Safe Organisations which emerged from the work of the Royal Commission into Institutional Responses to Child Sexual Abuse.

The Standards are as follows:

Standard	Meaning
Standard 1: Child safety and wellbeing is embedded in organisational leadership, governance, and culture.	All people in the organisation care about children and young people's safety and wellbeing above everything else, and make sure they act that way and lead others to act that way.
Standard 2: Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.	Children and young people are told about their human rights, have a say in decisions and are taken seriously.
Standard 3: Families and communities are informed and involved in promoting child safety and wellbeing.	Families, carers, and communities know about and are involved in the organisation's child and safety and wellbeing activities.
Standard 4: Equity is upheld and diverse needs respected in policy and practice.	The rights of every child and young person are being met, and children and young people are treated with dignity, respect, and fairness
Standard 5: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.	People working with children and young people are safe to work with children and young people and are respectful of them. They are taught how to keep children safe and well.
Standard 6: Processes to respond to complaints and concerns are child focused.	Children, young people, families, carers, staff, and volunteers are listened to and can share problems and concerns.
Standard 7: Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.	Staff and volunteers keep learning all the time so they know how to keep children and young people safe and well.
Standard 8: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.	Children and young people are safe in online and physical spaces.

Standard	Meaning
Standard 9: Implementation of the Child and Youth Safe Standards is regularly reviewed and improved.	The organisation keeps reviewing and improving its child safety and wellbeing practices.
Standard 10: Policies and procedures document how the organisation is safe for children and young people.	The organisation writes down how it keeps children and young people safe and well, and makes sure that everyone can see these documents

4.2.2. Reportable Conduct Scheme

The Reportable Conduct Scheme (the Scheme) aligns closely with the Standards. The Scheme aims to improve how organisations respond to allegations of certain types of misconduct involving children/young people, committed by their workers and volunteers.

The Scheme imposes legal obligations on the General Manager as head of the organisation to have systems in place to prevent child abuse, and if child abuse is alleged, to ensure allegations are brought to the attention of the appropriate persons for investigation and response.

Under the Scheme, reportable conduct is broader than suspected criminal behaviour, and includes:

- Sexual offences (against, with or in the presence of, a child),
- Sexual misconduct (against, with or in the presence of, a child),
- Physical violence (against, with or in the presence of, a child),
- Grooming of a child,
- Behaviour that causes significant emotional or psychological harm,
- Significant neglect, and
- Relevant offences such as failing to report child abuse.

4.3. Policy Functions

Flinders Council will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation:

- Providing the necessary resources to prepare and implement policy and procedural changes required to comply with the Child Safe Standards. This work includes:
 - Developing a child safe code of conduct,
 - Conducting risk assessments for Council services, programs, or facilities used by children and young people,
 - Developing allegation and complaints handling procedures,
 - Updating relevant HR policies and procedures,
 - Updates to contractor/supplier/procurement policy and procedures, and

- Documenting, reporting and record keeping procedures related to this policy.
- Provide resources for staff awareness and training in relation to this policy,
- Developing a process to deliver child safe messages at Council venues, grounds, facilities, and events, and
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

4.4. Roles and Responsibilities

Safeguarding children and young people is a shared responsibility across Council.

5. Legislation

- Child and Youth Safe Organisations Act 2023
- Children, Young Persons and Their Families Act 1997
- Child Care Act 2001
- Child Protection (International Measures) Act 2003
- Commissioner for Children and Young People Act 2016
- Registration to Work with Vulnerable People Act 2013
- Local Government Act 1993
- Workplace Health and Safety Act

6. Related Policies and Procedures

- Code of Conduct for Flinders Council Staff: Interacting with Children and Young People

7. Responsibility

The responsibility of this policy rests with the Community Services Coordinator and the General Manager.

2023 Councillor Resolution Report		13 December 2023	
The following report identifies resolutions passed by elected members for the reporting period. The report provides the minute reference and date, the resolution, the elected member who moved and seconded the item, and the action taken to date to implement the decision. Where a resolution has been encapsulated in an Annual Plan Action, the progress of actions is then addressed through the normal Annual Plan Reporting requirements.			
Minute	Resolution	Activity	Status
85.4.2020	Moved: Cr V GraceSeconded: Cr S Blyth That Council defers any action on the issue of waste management strategy , until it discusses the matter further in a workshop, and there has been appropriate community and other stakeholder consultation and feedback on the matter. CARRIED UNANIMOUSLY (7-0)	20.05.20 Council had a preliminary discussion on the matter at the 19 May Council Workshop. 17.06.20 Further discussions held at 9 June Council Workshop. 21.07.20 Preliminary plan for consultation developed at 21 July Council Workshop. 19.08.20 Preliminary survey undertaken at August Lions Market. 17.09.20 Preliminary report complete from initial community waste survey. A follow up survey is being released to build upon results. 09.12.20 Community consultation undertaken at the Councillor "Engaging Our Community" sessions at Emita, Lady Barron and Whitemark. A Waste Focus Group was held. Feedback received from consultation was incorporated into a Draft Waste Management Strategy which was released for public comment on 30 November, open until 6 January 2021. 08.02.21 Community comments collated and presented to Council at the 2 February Workshop and discussion on changes to the draft. Council Officers to prepare draft 2 of the strategy for consideration at the March Council Meeting. 02.03.21 Workshop held on financial models relative to Waste Strategy. 15.04.21 Waste meeting held per minutes and further iteration of Waste Strategy to be updated May, 2021. 05.07.21 Meeting focussed on Waste Strategy scheduled for mid July. 03.08.21 Workshop, Councillors updated re potential delay to aspects of the Waste Strategy per the requirements of a recently communicated EPA Environmental Effects Study. 10.11.21 Waste Strategy and Communications plan to be presented to workshop of 16.11.21. 09.12.21 Draft Waste Strategy and Communications plans presented to Councillors at workshop of 30.11.21. 08.03.22 Workshop update to be presented at 15th March Council Workshop. 03.05.2022 Waste presentation to Councillors at Item two by Jacqui Smith, Chris Wilson and Warren Groves. 07.06.22 Earthworks at site including leachate plumbing continuing through April to June. 13.07.22 concrete slab of waste shed laid. 09.08.22 The earthworks connected to the concrete slab and retaining walls will be commenced by the end of the month. 15.09.22 Field drain installed and further earthworks completed. Overall works delayed by weather and resources. 11.10.22 Earthworks continue to be delayed by resources and weather/soil moisture levels. 15.11.22 Whilst weather conditions continue to prevent earth works, the team is concentrating on a consolidated approach with the Islander Way Circular Economy project and a joint funding submission to the Office of the Coordinator General on 18.11.22. 16.03.23 Council visited by Waste and Resource Recovery Board members 6-7/3/23 with positive interactions, suggestions and further opportunities discussed freely. 15.05.23 Waste Management Supervisor commenced duties today. 20.06.23 Waste Management Strategy Draft near completion, being finalised by new waste management supervisor and expected to be presented to a July workshop 17.08.23 Waste Strategy presented to the workshop on 26.07.23 06/09/23 Strategy to be extended to 2028, Sabrina to redraft - proposed to present revised document to workshop 8/11/23 for Council meeting 28 Nov 23 then out for community feedback. 27/9/23 Waste update provided to Councillors at workshop 22/11/23 Revised Waste Management Strategy 2024-2028 presented at Council Workshop. Following Councillors feedback Strategy to go to Community for consultation, and to be presented at Council Meeting for adoption early 2024	In progress
172.09.2021	Moved: Cr V GraceSeconded: Cr A Burke That Council a) Authorises the General Manager, Warren Groves to sign the Flinders Island Vet Facility grant deed under Common Seal for the purpose of constructing and equipping a new veterinarian facility, b) Approves the investigation and use of appropriate Council land to site the facility and; c) Approves the receipt of the veterinary facility onto Council's asset register upon completion.	01.10.21 Initial meeting of Project committee - recommendation to undergo a risk assessment process to determine the most appropriate location for the proposed Vet facility per (b). 09.12.21 This project progresses well with detailed designs expected from Project Architects in the new year. 06.01.22 The Grant has been signed and a substantial amount of the funding has been received. Work is well underway with the successful architectural design team who aim to have a Development Application to Council in late January 2022. 08.03.22 DA expected to be submitted by week ending 18.03.22. 07.04.22 DA submitted and in process - advertising for DA and Community Consultation to commence together in second week of April. 09.05.22 Awaiting outcome of discretionary advertising period. 27.06.22 Tender pack for construction of facility advertised. 9.8.22 Two tenders were received and council is currently negotiating with the successful tenderer. Council negotiating with grant provider re the allocation of more funds to complete the project. Project currently on hold until these negotiations have been concluded. 11.10.22 Due to rising building costs, the funding is no longer sufficient to cover the entire project. Currently seeking direction from State Government on how it wishes to progress the project. 15.11.22 Council has submitted a request for further assistance to the State Government Committee charged with assessing State Government funded project cost over-runs. 16.03.23 Project Manager continues to follow up with Funding Committee without meaningful update to date. 15.05.23 Discussion with RDA Tas 11.05.23. Just released and upcoming Federal funding may assist with the progression of this project. 14.06.23 Considering funding application - Growing Regions to secure additional funding for this project. 17.08.23 Federal funding EOI for Veterinary Facility submitted 01.08.2023. 20.09.23 Awaiting release of grant application process, expected within the next month. 18.10.23 Still awaiting release of grant application process. 15.11.23 Expecting release of grant application around 28.11.23. 27/11/2023 Advised funding application for Stage 1 of EOI Process successful.	a) Completed b) & c) In progress

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Minute	Resolution	Activity	Status
175.09.2021	Moved: Cr V Grace Seconded: Cr S Blyth That Council: a) Makes an application to the Bushfire Recovery Grants Program ; b) Authorises General Manager, Warren Groves to sign the Bushfire Recovery grant deed under Common Seal; c) Incorporates the required project and financial allocations into the 2021/2022 Council Budget; and d) Approves the receipt of the resulting infrastructure onto Council's asset register upon completion.	07.10.21 Grant application submitted. Awaiting outcome. 05.01.22 Still awaiting outcome of grant application. 15.02.22 Advised of successful grant application 11.05.2022 Grant deed signed and submitted. First stage funding of \$600,000 received by Council. This stage consists of purchasing the portable site office. Consultation has been conducted with the Erita and Lady Barron Hall committees and TasFire. 13.07.22 Portable site shed purchased and en route from NSW. 9.8.22 The shed is on route from Launceston and initial concept plans for Erita Hall have been received. 15.09.22 Portable site shed arrived on Island. Preliminary designs for both Holloway Park and Erita received. 11.10.22 Designs for Holloway Park and Erita under consideration. 15.11.22 The project manager has been in discussions with TasFire re formalising their contribution to the proposed fire sheds aspect of this project 16.03.23 Draft MOU with TasFire complete. Costings being sourced for TasFire Sheds. 21.06.23 Notified during the June FMAC meeting that the TFS Chief has resigned. Still working with regional TFS Officer Rick MAHNKEN regarding what effect this, if any, will have on the co-funding aspect of this project (Erita and Holloway Park Fire Sheds). 20.09.23 Officers still working with TasFire re finer agreement details such as ownership of sheds, amount of co-funding. 15.11.23 Officers continue to work with Tas Fire on the details mentioned above.	a) Completed b) Completed c) Completed d) Not started
31.02.2023	Moved: Mayor Rachel Summers Seconded: Cr Carol Cox That the following work be undertaken at the Whitemark boat ramp , funded by the grant received from the State Government: • Extension of additional fenders to 300mm of the seabed; • Extra two fenders and one ladder on the end of the jetty; • Access ladder on the boat ramp side of the jetty and handrail included; • White rubber strips on all the fenders; • An appropriate life saving device; and • Rubbers on all of the jetty, with fittings to be stainless steel. CARRIED UNANIMOUSLY (7-0)	15.03.23 The life saving device, cabinet and post have been ordered and are expected to arrive within two weeks, Mick Sherriff's previous quote for the additional fenders and extension of fender still stands, with the addition of 10% to cover price increases and Mick Sherriff will provide a quote for the additional ladder and white rubber strips in the near future. 16.03.2023 The life saving device is expected to arrive this week. Infrastructure Manager is waiting for Mick to supply a quote for the extra work that was not included in his original quote and expects to issue a purchase order as soon as the revised quote is received. 19.04.23 Quote received, deed arranged and signed and invoice sent to MAST for payment of quote amount to Council during April. 05.05.23 GM gave Chris authorisation to proceed with quoted works with Mick Sherriff. Purchase order submitted and provided to Mick. 16.10.23 Mick Sherriff has commenced putting on the fenders and pier columns extensions to Whitemark boat ramp jetty. 28/11/23 Rev B drawing received from Engineering plus for review -Works have commenced on the Palana jetty repairs -Mick Sherriff has 95% completed works to the Whitemark jetty – just some small fenders to go on the small piers inserted at the lower portion of the jetty. -Erita boat ramp entrance graded and extra gravel placed where required – completed.	In Progress
97.04.2023	Moved: Cr C Cox Seconded: Cr K Stockton That Council instruct the General Manager to carry on with design work for Option 2 (annexure 4.1.2) to extend the Rock Wall . That Council continues to actively pursue further funding to enable extension of the Rock Wall and additional marina infrastructure. CARRIED UNANIMOUSLY (5-0)	19.04.23 Final draft of deed submitted to CDG in morning of 18.04.23. Aim is to sign deed by C.O.B. 21.04.23. 24.04.23 Deed signed and sent to the Project Assessment, Regional Programs Branch, Regional Development and Local Government Division for counter signing. 27.04.2023 Final co signed Deed received. 15.05.23 Met with Chief Executive Officer and Executive General Manager of TasPorts on 02.05.23 re \$900,000 election funding commitment resulting in a positive discussion with further mutual opportunities to be examined. Batchelor presented to Council Workshop re Project progress and ECI Stage Two on 10.05.23. Agenda item to be considered at 24 May 2023 Council Meeting. 06.06.2023 Ongoing productive discussions and correspondence with TasPort regarding potential further funding for the FIMASH. 21.06.23 Contract being developed between Batchelors and Council in progression of ECI stage 2. 17.08.23 Media release announcing the provision of up to \$900,000.00 extra funding to the project by TasPorts released on 04.08.23. On Island meeting with TasPorts CEO and Group Exec re progressing \$900,000.00 contribution scheduled for 18.08.23. 23.8.23 GM met with TasPorts last Friday, will work through with GM and TasPorts financial representative on appropriate facilities. 21/9/23 BCG on island considering rock options 18.10.23 Awaiting draft agreement from TasPorts and DA process continuing with required specialised reports in process. 15.11.23 TasPorts have draft agreement and are finalising it for transmission to Council. The DA process continues with a specialised report (Natural Values Report - Flora) still outstanding. 29/11/23 Planner engaged to assist with consolidating environmental reports against requirements of the planning scheme.	In Progress

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142.03.2023	Moved: Mayor Rachel Summers Seconded: Cr K Stockton That Council works with relevant stakeholders, including our current childcare provider; Thrive Group, to: a) investigate options for the provision of reliable early childhood education and childcare services (including before and after school care and school holiday care); and b) advocate to both State and Federal governments for appropriate support and funding. CARRIED UNANIMOUSLY (7-0)	21.06.23 Council has participated in a number of meetings with Island and Tasmania mainland based stakeholders in furtherance of this project over the past few months. The Thrive Group is currently in the process of applying for federal funding to construct a purpose-built facility on Island. 20.09.23 Cr. Summers continues contact with Principal of FDHS regarding this matter. 2023.09.21 Flinders Island has been selected as a trial site for the Early Learning for 3 year old program to be started in early 2024. Whilst this should help alleviate concerns around the waiting list, there are still staffing issues that are being attended to by Thrive. Thrive have submitted an application to the Growing Regions Fund to construct a fit for purpose facility on school grounds. 27/9/23 DOE not happy to hand over land now project is in writing. M Fergusson proposed he could help but DOE have said no. Talks around DOE building re trial of 3YO's at school. Thrive will provide the 10% required for the EOI/Grant if successful 27/11/23 Thrive advised that stage 1 of EOI process - application was successful.	In Progress
152.05.2023	Moved: Cr A Burke Seconded: Cr P Rhodes That Council defers item 20.5 Information Management Procedure until the General Manager has further information regarding the new Information Technology systems being implemented and the Procedure has been further workshopped at another Council Workshop. CARRIED UNANIMOUSLY (7-0)	21.06.23 Following IT Management Meeting workshop in May, awaiting a detailed prioritised progression plan from Community Development. 17.08.23 IT plan presented to workshop of 12.07.23. 18.10.23 IT Procedure in process. 15.11.23 IT procedure near completion, awaiting input from Techquity.	In Progress
182.06.2023	Moved: Mayor R Summers Seconded: Cr P Rhodes That Council allocates \$30,000 in the Budget 2023/2024 for works to be undertaken specifically to benefit Cape Barren Island residents. Appropriate works to be defined in collaboration with Cape Barren Island Community. CARRIED UNANIMOUSLY (6-0)	19.07.23 Mayor Summers continues to contact Denise Gardner to arrange a meeting time. 15.11.23 Contact made with Denise Gardner and Rebecca Digney re this matter. Denise is aware of and happy to discuss with Council in the near future. Has recently been dealing with some personal matters.	In Progress
256.09.2023	Procurement of Roller Moved: D/Mayor Vanessa Grace Seconded: Cr Carol Cox That Council defers this decision until Council does more research including cost benefit analysis between hire versus purchase on a model that fits Councils requirements. CARRIED UNANIMOUSLY (4-0) Mayor Rachel Summers, D/Mayor Vanessa Grace, Cr Carol Cox, Cr Peter Rhodes	18/9/23 Special Council meeting - deferred decision until further consideration/research was undertaken 15.11.23 Matter remains in abeyance until a workshop on plant and machinery is held	In Progress
263.09.2023	Moved: Cr Carol Cox Seconded: Cr Ken Stockton That Council rescind motion 141.05.2015 and support amending Council's internal planning process to prevent the publishing of any personal details within representations received regarding discretionary planning applications and, if required, update the personal information protection policy to reflect this change. CARRIED (5-2) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Aaron Burke, Cr Carol Cox, and Cr Ken Stockton. Against: Cr Garry Blenkhorn, Cr Peter Rhodes	29/9/23 Staff advised of rescinded motion 29/11/2023 Personal Information Policy review in draft, updated to include amendment to planning process to prevent publishing of personal details within representations.	In Progress

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266.09.2023	Moved: Cr Rachel Summers Seconded: Cr Aaron Burke That Council: a) Authorises the Acting Infrastructure Manager to arrange with local contractors to inspect the Palana ramp and get advice and costing regarding works as outlined in the inspection report, b) That due to the urgent nature of the repairs, providing the quotes are less than \$10,000 , quotes are presented to council for action, c) Gets two quotes to extend the Whitemark jetty by 6 metres , and d) Approves the concept plans for the Whitemark boat ramp for further development so quotes can be sought, noting that there is to be no rock border and to have a timber edge the same as the other side. CARRIED UNANIMOUSLY (7-0) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Aaron Burke, Cr Carol Cox, Cr Peter Rhodes and Cr Ken Stockton.	27/09/23 Quote to repair Palana Boat ramp \$7400excl GST 05/10/23 Grant funding from Bait fileting stations maycover \$36K costs to date, variation to grant has been sought. B – Contractor notified and will commence works this month (October), I will advise once works have commenced. Other, C – Mick Sherriff will provide a quote for the 6m extension, I will forward through once received, hopefully this week. D – Engineering Plus have accepted and commenced drawings to allow quotes to be called for, EP has been requested for a ballpark figure on costings, Other •Flinders Council has placed more gravel and graded the Emita Boat ramp entrance. 28/11/23 Rev B drawing received from Engineering plus for review -Works have commenced on the Palana jetty repairs -Mick Sherriff has 95% completed works to the Whitemark jetty – just some small fenders to go on the small piers inserted at the lower portion of the jetty. -Emita boat ramp entrance graded and extra gravel placed where required – completed. 29/11/2023 Updated concept plans received	In Progress
252.12.2021	Moved: Deputy Mayor D Williams Seconded: Cr R Summers That Council adopts the land known as 165274/1: as a local highway under s6 of Local Government (Highways) Act 1982 and develops a staged approach regarding forming the road and associated budget. CARRIED UNANIMOUSLY (6-0) For: Mayor A Revie, Deputy Mayor D Williams, Cr A Burke, Cr V Grace, Cr P Rhodes and Cr R Summers.	<u>From Closed Council</u> : Road Off Pot Boil Road, Lady Barron 17.05.2023 Chris advised he provided budget but works have not commenced 13.06.23 Due to the lack of development, there has been very little done to progress this matter. However, I have been monitoring the existing road/ex-driveway for maintenance requirements. The plan going forward: 1.engage a surveyor to mark the boundaries (Jul-Dec 2023). 2.arrange to remove the trees and clear the ground (Jan-Jun 2024). 3.design the road (Jul 23 - Jun 24) and budget funds in 2024/25 for the first stage of construction. Of course, this can be brought forward if development of the lots starts to occur earlier. 04.12.2023 Acting Infrastructure Manager plans to re-visit matter following completion of roads program in February/March 2024.	In Progress
337.11.2023	DECISION Moved: Cr Carol Cox Seconded: Cr Garry Blenkhorn That Council authorises the advertising of an Expression of Interest (EOI) for the lease of the vacated airport hangar identified as 'that part of the Land described in Certificate of Title Volume 227191 Folio 1' at Flinders Island Airport. CARRIED UNANIMOUSLY (5-0) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Carol Cox and Cr Peter Rhodes	22/11/23 <u>From Closed Council</u> 28/11/23 EOI opened, closes 22/1/2024	In Progress
339.11.2023	DECISION Moved: Deputy Mayor Vanessa Grace Seconded: Cr Ken Stockton That Council instructs the General Manager to release the expression of interest (EOI) for the Whitemark Tennis Court as per the details provided in the advertisement, information memorandum and Site Data Pack with a closing date of Monday 22 January 2024. CARRIED (5-1) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, Cr Carol Cox and Cr Ken Stockton Against: Cr Peter Rhodes	22/11/23 <u>From Closed Council</u> 28/11/23 EOI opened, closes 22/1/2024	In Progress
335.11.2023	DECISION Moved: Cr Garry Blenkhorn Seconded: Deputy Mayor Vanessa Grace That Council allocate the Oregon Beams as detailed below: • The Furneaux Maritime History Association Inc. o 11 @ 300x80 15m in length • The Furneaux Islands Community Shed Inc. (FICS) o 08 @ 100x80 3.5m in length o 15 @ 200x80 8m in length CARRIED UNANIMOUSLY (4-0) For: Mayor Rachel Summers, Deputy Mayor Vanessa Grace, Cr Garry Blenkhorn, and Cr Carol Cox	22/11/23 <u>From Closed Council</u> 29/11/23 Letters notifying of outcome emailed to submitters	Complete